

# Public Document Pack



## AYLESBURY VALE DISTRICT COUNCIL

### Democratic Services

Please ask for: Charlotte Gordon; [cgordon@aylesburyvaledc.gov.uk](mailto:cgordon@aylesburyvaledc.gov.uk);  
Switchboard: 01296 585858  
Text Relay Prefix your telephone number with 18001  
15 June 2015

### ENVIRONMENT AND LIVING SCRUTINY COMMITTEE

A meeting of the Environment and Living Scrutiny Committee will be held at **6.30 pm on Tuesday 23 June 2015 in The Olympic Room, Aylesbury Vale District Council, The Gateway, Gatehouse Road, Aylesbury, HP19 8FF**, when your attendance is requested.

**Membership:** Councillor M Winn (Chairman); Councillors S Jenkins (Vice-Chairman), P Agoro, M Bateman, A Bond, S Chapple, A Cole, S Cole, B Everitt, A Hetherington and T Hunter-Watts

Contact Officer for meeting arrangements: Charlotte Gordon; [cgordon@aylesburyvaledc.gov.uk](mailto:cgordon@aylesburyvaledc.gov.uk);

### AGENDA

#### 1. APOLOGIES

#### 2. TEMPORARY CHANGES TO MEMBERSHIP

Any changes will be reported at the meeting.

#### 3. MINUTES (Pages 1 - 10)

To approve as a correct record the Minutes of the meeting held on 11 February and 27 May 2015, copies attached as Appendix A and B respectively.

#### 4. DECLARATIONS OF INTEREST

Members to declare any interests.

#### 5. "LEGAL HIGHS" (Pages 11 - 12)

The Committee will receive a briefing on "Legal Highs" from the Buckinghamshire Drug and Alcohol Action Team (DAAT). A short information paper on "Legal Highs", which refers to a category of extremely dangerous recreational drugs which are becoming very widely used, is attached as Appendix C.

Please note: An invitation has also been extended to AVDC Members and Members from other local authorities in Bucks to attend this briefing.

Contact Officer: Stephanie Moffat (01296) 585295

#### 6. CCTV PANEL

Members of the Environment and Living Scrutiny Committee have a role in helping to monitor the CCTV Control Room, in line with AVDC's Code of Practice.

At least 3 Members are required to form a CCTV Panel and undertake individual monitoring visits to the Control Room during 2015-16.

A rota of visits will be drawn up so that each Member will know the period during which they will be expected to make their visits.

Contact Officer: Kay Aitken (01296) 585005

## **7. SCRUTINY WORK PROGRAMME 2015-16 AND ONWARDS** (Pages 13 - 36)

To consider the report attached as Appendix D coloured green, and to identify issues to include onto the future Work Programme.

Contact Officer: Charlotte Gordon (01296) 585060

## ENVIRONMENT AND LIVING SCRUTINY COMMITTEE

11 February 2015

**PRESENT:** Councillor Hunter-Watts (Chairman); Councillors Mrs J Blake (in place of Fealey), Mrs Bloom (in place of Mrs Brandis), Mrs Chapple, Foster, Mrs Russel, Stuchbury, Takodra and Winn. Councillor Mordue attended also.

**APOLOGIES:** Councillor Mrs Brandis, Fealey, Sir Beville Stanier and Vick.

### 1. MINUTES

RESOLVED –

That the minutes of the meeting held on 9 December 2014 be approved as a correct record.

### 2. BIODIVERSITY TEAM UPDATE 2015

The Committee received a report setting out the key achievements and central work carried out by the Council's Biodiversity Team over the last year or two. The Biodiversity Team had provided a similar update in February 2012 and had attended the scrutiny committee in September 2013 to present a report on Farming and Wildlife.

The report set out the central areas of work that the Biodiversity Team delivered to meet growth agenda, health and well-being and community engagement objectives. It also set out how the Biodiversity Team scrutinised planning applications to ensure there was no net loss and where possible net gains to biodiversity in accordance with National Planning Policy Framework (NPPF).

The Committee was also provided with an addendum, circulated at the meeting, which clarified some of the changes that had occurred in the planning system and which emphasised that the focus and priorities for the biodiversity input into the planning process was being concentrated on those developments which had the greatest impact on the environment, economic growth and communities. It was the responsibility of applicants to ensure that they complied with the appropriate legislation regarding biodiversity, i.e. protected species that might be affected by a development, and AVDC biodiversity officers would continue to make contact with applicants to offer a service for screening for protected species.

It was further explained that Natural England had the primary responsibility for issuing a licence where protected species were found. The new process would enable the focus of Council resources to be placed on those developments where there was a risk of protected species being affected and would still ensure that the Council had regard to the impact on biodiversity where there were protected species on the site and the requirement of the Habitats Directive in taking decisions on planning applications.

The Biodiversity Team oversaw many species and habitat projects including the North Bucks Bat Group, AVDC Great Crested Newt Project, Water Vole and Otter Spotter Project, Peregrine Falcon Project, Swift Group, Vale Countryside Volunteers, UK Black Poplar Conservation Group and Local Wildlife Sites Project. All these groups were created by AVDC and were now run by volunteers and supported with advice from the Biodiversity Team. They contributed vast amounts of time towards the protection and

expansion of the species or habitat they dealt with generating huge amounts of community input.

Together, the groups made the largest contribution to community engagement in the council, with 2,800 volunteer days generated in 2015, covering activities including practical conservation work, biological surveys, liaison with landowners and scientific studies. The volunteers played an important role in carrying out work that the council would otherwise have to pay for, such as the conservation management of AVDC's parks and open spaces through planting wildflower meadows, hedges and trees as well as hedge laying. Information on individual projects was provided as follows:-

- Barn Owl Project (now known as Bucks Owl and Raptor Group (BORG) – the group was largely overseen by volunteers and supported by AVDC with seed funding from HLF and WREN. The group was largely now self sufficient and contributed 330 days of volunteer time annually. It was the second largest Barn Owl project in the country.
- North Bucks Bats Group – the group continued to grow in capability and recognition. A grant of £46,000 from HLF had enabled the group to purchase specialist equipment and engage a larger number of people for the benefit of Bat conservation. The group had been invited to talk about its research projects nationally and internationally.
- Vale Countryside Volunteers – had contributed over 450 days worth of volunteering in 2014. The group's work enabled the Biodiversity Team to carry out conservation initiatives at minimal cost to the council, for example, over 8,000 trees had been planted in 2014.
- UK Black Poplar Conservation Group – AVDC would be organising and hosting a national conference in 2015. A national clone bank for the species had been established in Aylesbury. Thousands of trees generated from the bank had been planted in the Olympic Park, in every London Borough, The Royal Parks, Arla development and many other sites in Aylesbury Vale and the UK. This was good conservation for this UK priority species and generated income for the council.
- Peregrine Falcon Project – was in its fifty year and had been used as a case study on how to encourage urban wildlife in the Bat Conservation Trust publication, "Landscape and Urban Design for Bats and Biodiversity". AVDC had been invited to present at the European Symposium for Urban Wildlife Design. Breeding had been successful for a fourth year and the web cameras attracted interest and attention for AVDC globally.

AVDC had been commissioned to draw up two Higher Level Stewardship schemes (HLS) which included specialist ecological surveys. A new HLS agreement had negotiated for 3 AVDC green spaces in 2014 which paid for beneficial management and ecological enhancement measures for these sites. In partnership with a number of conservation organisations and Natural Environment Partnership (NEP) AVDC had also contributed to the updating of the Bucks Biodiversity Action Plan. The plan set future targets for biodiversity gains in the county for the next five years.

Berryfields Farmland Bird Scheme had been negotiated by the Biodiversity Team to compensate for ecological impacts of the Berryfields development. In 2014, three agreements with local landowners had been established with two more waiting to be ratified. 36 hectares of wildflower meadow had been sown using seed from local wildlife sites with 7 new ponds created. The forthcoming schemes would include 1km of hedge planting, 30 new ponds and a further 10 hectares of wild flower meadow. The

project was entirely funded by developer contributions and covered the cost of AVDC officers on this project.

Details were provided of the Kingsbrook Development, relating to 2450 homes to be built at Broughton Stocklake by the developers Barratts. Through strong and informed ecological scrutiny of the planning application the Biodiversity Team had negotiated with Barratts and the RSPB to effectively get them to change their policy regarding the large development. It had now been transformed into a ground breaking scheme that would also provide 120 hectares of wetland nature reserve created by the RSPB at no cost to the Council, substantial visitors centre managed by the RSPB, a national Black Poplar train, native trees throughout the development, Sand Martin bank, over 50 new ponds, fruit trees in over 50% of the gardens, fencing designed to be permeable to wildlife, and wildlife crossings under roads and gardens designed to be wildlife friendly.

Lessons learnt from this development had influenced input into the Vale of Aylesbury Local Plan and neighbourhood plans. The emergence of the biodiversity impact assessment calculator (part of the biodiversity offsetting process) had provided case law and a mechanism to ensure future development in the Vale could deliver similar biodiversity benefit.

The Biodiversity Team's approach to planning advice had been recognised as best practice by the Royal Town Planning Institute, the Royal Society for the Protection of Birds and the Chartered Institute for Ecologists and Environmental Managers. The team had responded to increased financial pressures by contracting their specialist expertise to other LAs and NGOs. In 2014 this had generated over £30,000 income for the council. The Pre application screening service had scrutinised over 1000 applications and generated a further £6500.

More detailed information on biodiversity and the planning process was included in Appendix 1 to the Committee report. The biodiversity team would still be consulted during the application process for those developments where ecological reports were submitted. The process to be followed for this was outlined in Appendix 2 of the Committee report.

Councillor Mordue, Cabinet Member for Leisure, attended the meeting and responded to questions from Members as follows:-

- (i) that Kingsbrook would be managed by the RSPB, who could potentially also look to adopt some of the open space in time. Barratts were also looking at initiatives that might be incorporated into the development to help make in self-financing.
- (ii) that the Biodiversity team was working with the Forward Plans team to ensure that consideration of biodiversity was embedded into future planning policy.
- (iii) that Barratts were looking to sell biodiversity as a 'concept' for the Kingsbrook development. While conditions could not be imposed on people to maintain the biodiversity features such as local fruit trees and permeable fencing, people would pay a 'premium' for these and it was hoped that they would continue to value them over time.
- (iv) that local trees would be incorporated into the Kingsbrook development, provided through the Heritage Fruit Tree Company.
- (v) that the RSPB was confident that the site identified in the Kingsbrook development for a sand martin bank was a suitable one.

- (vi) that large development schemes could actually impact positively on biodiversity, if the scale of them allowed projects such as the Kingsbrook development to come to fruition.

RESOLVED –

- (1) That the Biodiversity Team be thanked for attending the meeting, and for their continued efforts at promoting biodiversity across the District.
- (2) That the key achievements in relation to supporting biodiversity and planning be noted.

### **3. PARKS AND OPEN SPACES: MANAGEMENT, RECENT WORK AND ACCREDITATIONS**

The Committee received a report and update on the management and improvement of AVDC parks and open spaces by the Community Spaces Team. The team had provided a similar update in September 2011 and Appendix 1a to the Committee report included updated information on performance and progress achieved since then against the Improvement Plan 2011/12 – 2014/15. Current and future actions were detailed in Appendix 2 to the Committee report.

#### **Value for Money**

The team had continued to make substantial year on year savings and income generation through continuous improving and the New Business Model programme. Since September 2011 there had been continued efforts to secure external funding with a total of £4,360,312, which included the following contributions:-

£4,274,507	Section 106 developer contributions for leisure infrastructure across the district. (A 10% project management fee is claimed on projects carried out by AVDC officers to cover officer time and resources).
£35,000	SITA Trust towards Cottesloe Green ball court.
£32,000	WREN towards Bridge Street play area.
£10,000	Sport England towards irrigation of Alfred Rose Park's cricket pitch.
£ 8,805	England & Wales Cricket Board towards Alfred Rose Park's synthetic cricket wicket.

Year on year saving of £200,000 had been achieved through the merging of the street cleansing and horticulture contracts, which ran from January 2013 to January 2020. This had included a full review of the teams aims and objectives to ensure officers were focussing on delivering the horticulture and street cleansing contract and project management of improvements to parks and open spaces. A value added item of the horticulture and street cleaning contract had provided a review of sports pitch provision by the Institute of Groundsmanship. This had led to a temporary reduction in our specification and achieved much needed savings.

The previous Recreation Officer post had been replaced with a more flexible Projects Officer post, who was able to undertake a variety of tasks and not focus on just play area improvements. The main influence of this change was the completion of the play area replacement programme in 2013.

The ongoing development of the tender evaluation methodology was being used to procure parks infrastructure and to ensure the most economically advantageous tenders were identified. The focus had also been increased on maintaining existing infrastructure rather than allowing them to deteriorate to the point of costly replacement.

A review of sports pitch provision had been undertaken to ensure supply aligned with demand and to improve cricket provision at Alfred Rose Park by removing football pitches from that site. Transferring the booking of sports pitches to the contractors on-line system had freed up a significant amount of officer time and led to one post being made redundant.

The team continued to work to identify opportunities to generate income including liaising with the Communities Team on fees for events and supporting them to enable AVDC events such as the National Playday, parkrun, and sports activities, and working closely with Legal and Estates Services to enable the license, lease and sale of AVDC land, where this was appropriate.

Working in partnership with Bedgrove Residents' Association through 2014 saw the installation of a wheelchair accessible picnic table & benches in the play area. A memorial bench was also installed in Bedgrove Spinney, both funded by the Residents' Association. Unfortunately the Residents' Association funded wooden youth shelter had been relocated to Bedgrove Junior School due to ongoing vandalism and repair costs to the Council.

### **New Business Model**

In addition to delivering the Action Plans, the team had worked on a number of initiatives as part of the New Business Model programme, which included:-

- converting the Vale Park bowls green to 2 floodlit third generation synthetic sports pitches. The new pitches were saving the Council in maintenance costs as well as generating additional income. The sports pitches were managed and maintained as part of the Aqua Vale Leisure Centre.
- reviewing the contribution made to the planning service when commenting on planning applications that include recreation facilities. Rather than providing each developer with detailed comments a generic response was provided that covered the relevant guidance and advised that the developer consider it. Unless it was in the Council's interest to do so then developers were being advised that open space would not be adopted, which avoided an increase in costs and liabilities.
- how total staff numbers had been reduced in response to the review of current workloads. The reductions had taken place in areas including the merging of the Green Spaces Delivery Team and part of Contract Services, Park Warden service, Park Gate keeper roles, monitoring of the Horticultural and Street Cleansing contracts., fly tipping and market operatives.
- a number of initiatives and savings associated with the new Horticultural and Street Cleansing contract. A review was also being undertaken of sports pitch provision and consideration of providing flood lit full size third generation synthetic pitches instead of costly grass pitches.

- reviewing AVDC amenity land ownership with a view to leasing land in rural areas where ownership was limited, there was no development potential, and where Parishes were already successfully maintaining their own amenity land.

The team continued to engage with local Members and stakeholders such as residents groups, PCSOs and adjacent land owners, to inform them about major or sensitive project proposals before they commenced so they have the opportunity to pass comments. Installation of play areas in the Coppice, Aylesbury and Bridge Street, Buckingham were good example, where the feedback from consultation had then been included in the design process. This led to greater community support for the projects and the communities taking more ownership of their spaces. This was demonstrated through less incidents of vandalism.

A number of press releases had been issued over the past 3 years which highlighted the Council's achievements in parks and open spaces. These include:

- Green Flag Awards.
- Play area improvements.
- Vale Park LED lighting (joint press release with Bucks CC).
- Vale Park drainage.
- Vale Park 3G synthetic pitches.
- Alfred Rose Park & Cottesloe Green ball courts.
- National parkrun events at both Riverside Walk, Aylesbury and Buckingham
- Annual reminders on who was responsible for grass cutting in different areas.

Green Flags Awards were a national accreditation that set the benchmark for parks and open spaces. The annual judging process of parks alternated from year to year between a formal visit by judges and a 'mystery shopper' visit. The aim of the unannounced 'mystery shopper' visit by judges ensured that quality was maintained throughout the year and not just for a preannounced judges visit. Two sites were entered annually and this required detailed management plans for each site. Subsequently, Green Flag ceremonies had been held at Vale Park and Bedgrove Park with the flags being raised by the Chairman and attended by all involved in contributing to the quality of the sites.

Bedgrove and Vale Parks had been awarded a Green Flag Award since 2008, with the exception of 2012 when we failed to secure an award for Bedgrove Park, as the judge considered the management plan to be in need of a thorough review.

All newly installed AVDC play areas had a Royal Society for the Prevention of Accidents (RoSPA) post installation inspection and subsequent annual RoSPA inspections. Contractors also carried out weekly inspections. RoSPA also risk assessed all of the Council's larger open spaces. Throughout all these processes, any identified risks were assessed and acted upon.

The Community Spaces Team continued to work with colleagues from across the council to support events hosted by both AVDC and the community including the National Play Day in Vale Park, and weekly 'parkrun' at both Aylesbury's Riverside Walk and Buckingham's Heartlands. Their role also ensured sites were in good order and provided officer or contractor support required to enable events.

Healthy relationships had been developed between parish/town council clerks and other external organisations, e.g. RAF, throughout the district through the administration and advice provided in relation to section 106 funded projects. The



team also continued to work with the Community Safety Team to improve the safety of our parks and open spaces, and community events.

Councillor Mordue, Cabinet Member for Leisure, attended the meeting and responded to questions from Members. The Committee was informed that the Cabinet Member and Officers were aware of the continuing car parking problems being experienced at Bedgrove Park associated with scheduled football games. The Council had met and talked with Football Clubs and park users on a number of occasions about the issues and would continue to do so. It was possible that the pitches would be removed and replaced with 3G synthetic pitches with floodlighting. However, full consultation would be undertaken with local people, sporting clubs and park users before any decisions were taken.

The Cabinet Member for Leisure also updated Members on the current position of the pavilion at Embleton Way, Buckingham. The Scouting Group had received planning permission for an extension to the building some time ago and were required to start building works by September 2015. The Group had been fundraising for the last 3-4 years and had recently tendered for the works. As part of any works, the Group would also need to ensure that the original building was maintained in a reasonable condition.

Lastly, Officers stated that they believed that, overall, the instances of vandalism of AVDC play areas/equipment had decreased over the last few years. This was in part due to the work the Community Spaces Team had done to inform and consult with park users, in particular young people. Contractors carried out weekly inspections to ensure that all play areas and equipment were safe to use.

RESOLVED –

- (1) That the Community Spaces Team be thanked for attending the meeting, and for their continued efforts at managing and improving AVDC's parks and open spaces.
- (2) That the achievements of the Community Spaces Team over the last 3 years against the actions in the Improvement Plan 2011/12 – 2014/15 be noted.
- (3) That the content of the Improvement Plan 2015/16 to 2017/18 be noted, including the improvements planned for key services.

#### **4. SCRUTINY WORK PROGRAMME**

The Committee considered their work programme for the period up until the 2015 elections, and items that might be passed on for consideration following the election. The work programme included a Recommendations Tracker, to assist the Committee in monitoring recommendations and the implementation of actions agreed at previous meetings, and to help in questioning decision makers.

RESOLVED –

That the work programme be agreed, as submitted at the meeting.

**This page is intentionally left blank**

## **ENVIRONMENT AND LIVING SCRUTINY COMMITTEE**

**27 May, 2015**

**PRESENT:** Councillors Bateman, Mrs Bloom, Bond, Mrs Chapple, A Cole, S Cole, Everitt, Hetherington, Hunter-Watts, Mrs Jenkins and Winn.

**APOLOGY:** Councillor Agoro.

### **1. ELECTION OF CHAIRMAN**

RESOLVED –

That Councillor Winn be elected Chairman of the Committee for the ensuing year.

### **2. APPOINTMENT OF VICE-CHAIRMAN**

RESOLVED –

That Councillor Mrs Jenkins be appointed Vice-Chairman of the Committee for the ensuing year.

**This page is intentionally left blank**



## Legal Highs in Buckinghamshire

## Appendix C Agenda Item No. 5

### Background

In the spring/summer of 2013 the DAAT began to receive anecdotal reports of an increase in the use of so-called "legal highs".

"Legal highs" is the common place term for New Psychoactive Substances (NPS). Many are currently legal, often unregulated, substances although some – like Mephedrone – started as a legal substance and became banned in 2010. However, "legal highs" remains a catchall layman's term for this family of substances.

As part of a series of measures and with resources from the Thames Valley Police and Crime Commissioner and the BCC Public Health Team, the Bucks DAAT commissioned a "legal highs" Needs Assessment in January 2014. The Needs Assessment included field research, a national online survey (of users and non-users) and a data capture exercise. The full report is now complete and available on request from the DAAT by email to [arepenning@buckscc.gov.uk](mailto:arepenning@buckscc.gov.uk)

### Major Findings & Impact

There is confirmation that existing Problem Drug Users (PDUs) and high frequency users were switching to 'legal highs' use with few, or no sanctions. A core group of injectors have moved from injecting Heroin 2-3 times a day to injecting Mephedrone between 20-50 times daily. Mephedrone injectors are sharing needles with increased Blood Borne Virus (BBV) and associated risks

Legal highs use is resulting in ongoing or escalating patterns of crime and debt particularly amongst the minority of extreme Mephedrone users. Users described house and car breaking, shoplifting, bag snatching and prostitution which they directly related to periods of intense use of Mephedrone. Acts of violence, including sexual assault, were also associated with periods of intense use.

Testing, for those on the Integrated Offender Management scheme (IOM), Drug Rehabilitation Requirements (DRR's), and subject to a Safeguarding process, is **not** detecting Legal Highs use so many users/offenders are slipping through the net of sanction or support

There is a Mephedrone hot spot in Aylesbury but increasingly prevalent in High Wycombe (and now in Buckingham too). Use of Mephedrone is leading to more extreme and risk related behaviour

The presence of a shop that sells 'legal-highs' known as a 'Headshop' in High Wycombe is having a significant effect on the locality, particularly at the Hostel for young adults at the Old Tea Warehouse, including increased mental health issues and rising debt with the shop owner and with rent arrears.

The ability to restrict Legal Highs sales are shaped by a lack of appropriate legislation, however this is changing with the announcement of The Psychoactive Substances Bill

### Moving Forward

Our research and some follow up work that we have engaged in has increased our understanding of this significant change in drug using patterns in Buckinghamshire.

We are in the process of creating a new Bucks CC Drug and Alcohol Strategy that will include legal highs and adopt a partnership approach to address the issues of drug and alcohol **prevention, treatment and supply**

As well as offering briefings to District and Borough Councils we have briefed BCC Council Members and the BCC ETL Select Committee and we plan to go back to the ETL Select Committee in September to update them on our progress

End

**This page is intentionally left blank**

## SCRUTINY WORK PROGRAMME 2015-16 AND ONWARDS

### 1. Purpose

- 1.1 This report outlines the purpose and function of the Scrutiny Work Programme and asks Members to consider items for the 2015-16 Scrutiny Work Programme.

### 2. Recommendations/for decision

- |   |
|---|
| 2.1 The Scrutiny Committee is asked to consider the information provided in this report and identify any issues that they would like to include onto the future Work Programme. |
|---|

### 3. Executive Summary

- 3.1 Setting the Work Programme for the Scrutiny Committees is an important stage in the scrutiny process. An effective work programme will identify the key topics that scrutiny will consider over the coming year. A well planned work programme will also help both officers and members plan their workloads as well as providing a clear picture to the public of planned scrutiny activity. It is vital that scrutiny members take responsibility for both drawing up and managing their own work programme.
- 3.2 Please remember that the Committee has been appointed for a four year term and selection of items for the work programme should reflect the time available.
- 3.3 Some of the key principles for members to consider in setting the future Work Programme include:-
- (i) topics included in the Work Programme must add value to the work of the authority.
  - (ii) where appropriate involve partners, stakeholders and the public.
  - (iii) allow some flexibility to enable topics to be included as and when they arise.
  - (iv) ensure that the Work Programme reflects the priorities of the Council.
  - (v) the Work Programme should represent the views and concerns of the community.
  - (v) the Work Programme should reflect a realistic use of resources.
- 3.4 There are many different ways to identify issues for the Scrutiny Work Programme, such as:
- (i) outcomes of public consultation (annual satisfaction surveys etc).
  - (ii) suggestions from elected members (especially non-executive members)
  - (iii) suggestions from the Corporate Board.
  - (iv) Cabinet's Forward Plan.
  - (v) issues identified through the budget setting and monitoring process.
  - (vi) issues identified through the performance management role of scrutiny.
- 3.5 It is important to bear in mind the points raised earlier about scrutiny adding value when selecting items for the Scrutiny Work Programme. The Work Programme

should reflect all types of scrutiny activity such as policy reviews, reviews of external organisations and performance management.

- 3.6 In order to ensure consistency in selecting items for the Scrutiny Work Programme a *Selection Criteria* has been devised, a copy is attached to this report. The Selection Criteria consists of 9 statements which should be considered by the Scrutiny Committee before any item is included in the Scrutiny Work Programme.

#### **4. Scrutiny Work Programme**

- 4.1 Members of the Scrutiny Committee now have the opportunity to re-visit the current Work Programme and consider whether the issues identified on it remain appropriate work programme items as well as considering any additional items for inclusion onto the future Work Programme. Members will no doubt bear in mind that the Work Programme needs to be manageable both from the Committee's perspective and resourcing work by Officers.

- 4.2 The following "one off" items are some that were examined or reported on during the past year:-

- Proposal to adopt a scheme of additional licensing for Houses in Multiple Occupation in Aylesbury Vale.
- Joint Waste Strategy for Bucks 2014-2020.
- Food Service Plan 2014-2015.
- Landlords and Tenants – provision of debt advice.
- Update on flooding at the Willows and other places across Aylesbury in February 2014.
- The future of affordable housing and Aylesbury Vale as a housing developer.
- Responding to the TEEP requirements.
- Public Health and the role of Healthwatch Bucks.
- Aylesbury Vale Community Safety Partnerships.
- Vale of Aylesbury Housing Trust – annual update report.
- Parks and Open Spaces: Management, recent work and accreditations.
- Biodiversity Update.

- 4.3 The following information is attached to this report to further assist Members in the process of deciding which items to examine during the next four years :-

Appendix 1 – Terms of Reference of the Environment and Living Scrutiny Committee.

Appendix 2 – Current Scrutiny work Programme.

Appendix 3 – Recommendations Tracker 2014-2015.

Appendix 4 – Selection Criteria (to assist in selecting future topics).

#### **5. Resource implications**

- 5.1 Members will no doubt bear in mind that the Work Programme needs to be manageable both from the Committee's perspective and resourcing work by Officers.

Contact Officer: Charlotte Gordon (01296) 585060  
Background documents: None



**ENVIRONMENT AND LIVING SCRUTINY COMMITTEE**

Membership: 11 Councillors

**Terms of Reference** – The Committee will contribute towards the Council achieving the following Key Aims and Objectives:-

**Key Aims:** To protect and improve the living experience in the Vale

**Objectives:**

To enhance our natural and built environment.

To build better communities.

To improve our towns.

To improve our communications and interaction with our customers (as it relates to the issues that fall within their remit).

\* \* \* \* \*

In doing this the Committee will undertake the overview and scrutiny function in relation to:

1. any crime and disorder matters including achieving the targets against the Community Safety Partnership Plan;
2. the Council's leisure functions in relation to the arts, sports and recreational activities, children's play schemes and holiday activities;
3. the implementation of policy framework plans as they relate to the remit of this Committee: Food Law Enforcement Service Plan, Licensing Policy, Community Cohesion Strategy, Sustainable Communities Strategy, Community Safety Partnership Plan, Choice Based Lettings Policy, Cultural Strategy, Healthy Communities Strategy, Housing and Homelessness Strategy and Housing Register and Nominations Policy.
4. the Council's functions as local housing authority under the Housing Act and all other relevant legislation in force from time to time;
5. the development of partnerships with external organisations to meet housing need and regenerate unsatisfactory housing, including developers and housing associations;
6. policies and strategies of the Council and other bodies which affect the physical development of Aylesbury Vale including land use and transportation;
7. assisting in the development of the Council's planning policies (excluding the Vale of Aylesbury Local Plan) and other plans for the use and development of land;
8. assisting in the development of the Council's Sustainable Community Strategy to promote the environmental well-being of Aylesbury Vale;
9. the provision, planning and management of the Council's planning services, design services, parks and open spaces and countryside management;
10. licensing functions;
11. environmental health functions;
12. flood risk and associated plans.

**ENVIRONMENT AND LIVING SCRUTINY COMMITTEE**

**23 June 2015**

1. Briefing on “Legal Highs”
2. Appointments to the CCTV Panel

**22 September 2015**

- 1.
- 2.
- 3.

**3 November 2015**

- 1.
- 2.
- 3.

**8 December 2015**

1. Aylesbury Vale Community Safety Partnerships (?)
2. Vale of Aylesbury Housing Trust – Annual Update (?)
- 3.

**11 February 2016**

- 1.
- 2.
- 3.

**23 March 2016**

- 1.
- 2.
- 3.

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	11/02/15	Biodiversity Update	Tracey Aldworth				
		1. Biodiversity team thanked for attending & briefing SC.		No			√
Environment & Living	11/02/15	Parks and Open Spaces: Management, Recent Work and Accreditations	Gareth Bird / Joe Houston				
		1. Community Spaces team thanked for attending & briefing SC.		No			√
Environment & Living	9/12/14	VAHT – Update Report	Will Rysdale				
		1. VAHT CE thanked for attending & briefing SC.		No			√
Environment & Living	9/12/14	AV Community Safety Partnership Update 2014	Kay Aitken				
		1. Supt Wright thanked for attending & briefing SC.		No			√
Environment & Living	9/12/14	AV Community Safety Partnership Update 2014	Kay Aitken				
		2. Progress made against the 2014/15 Community Safety Partnership Plan be noted.		No			√

Page 17

D5

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	5/11/14	Public Health and the role of Healthwatch Bucks	Stephanie Moffat				√
		1. Chair of Healthwatch Bucks thanked for attending & work being done		No			
		2. Report noted & comments passed to Healthwatch Bucks		No			
		3. Further information on Healthwatch Bucks & projects be provided to Members via the MIS		No			√
Environment & Living	5/11/14	Responding to the TEEP Requirements	Jon McGinty				
		1. Report noted & action being taken by the Council was supported		No			√
Environment & Living	5/11/14	The Future of Affordable Housing and AV as a Housing Developer	Will Rysdale				
		1. Development options available to AVDC continue to be examined in greater detail		Yes	Environment & Living Scrutiny Committee, with Officers	TBC	X
		2. Further research on feasibility/viability of setting up a trading arm to purchase land & manage the letting of privately-owned properties		Yes			
		3. Support further investigations into purchasing land, including through CPO, to supplement AVDC's land supply for housing development		Yes			

D6

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	5/11/14	Update on Flooding at the Willows & other places across Aylesbury in February 2014	Jon McGinty	No	ELSC	TBC	√
		1. Action taken by AVDC in response to the flooding be noted		No			√
		2. Changes to emergency procedures & to provide sandbags in exceptional circumstances be supported.		Yes			X
Environment & Living	22/9/14	Call-In: Community Centres – Future Business Model 1. Cabinet decision of 8/7/14 was endorsed	Caroline Wheller	No			√
Environment & Living	22/9/14	Landlords and Tenants – Provision of Debt Advice	Will Rysdale	No			√
		1. Officers thanked & for explaining debt and homelessness advice provided to local people		No			√
		2. Continue to look at ways to improve access to Housing Debt Advice self help pack		No			√
Environment & Living	22/9/14	Food Service Plan 2014-2015 1. Contents of the Plan were noted	Richard Hiscock	No			√

D7

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	22/9/14	Joint Waste Strategy for Bucks 2014-2020 1. Strategy noted & Cabinet asked to recommend to Council that AVDC adopt it.  2. Scrutiny's comments be passed to Cabinet, for consideration in finalising the report to Council.	Jon McGinty	Yes	Cabinet Council	7/10/14 15/10/14	√ √
				Yes	Cabinet	7/10/14	√
Environment & Living	22/9/14	Work Programme Work Programme as discussed at the meeting was agreed	Craig Saunders	Yes	E & L SC	Future WP	√
Environment & Living	11/6/14	Proposal to adopt a scheme of additional licensing for HMOs in Aylesbury Vale 1. That Cabinet be recommended to adopt the scheme of additional licensing for HMOs 2. That the comments made at the scrutiny meeting be reported and considered by Cabinet in finalising the scheme:- (i) additional rights notice displayed (ii) investigate developing a Student Housing Strategy for AV as part of the VALP	Martyn Chuter	Yes	Cabinet	17/6/14	√
				Yes	Cabinet	17/6/14	√
Environment & Living	11/6/14	VALP – Development Management Policies 1. Current position was noted	Roger Newell Charlotte Stevens	No			√
Environment & Living	11/6/14	Work Programme 1. Agenda items for meetings on 22/9/14, 5/11/14 and 9/12/14 were agreed	Craig Saunders	Yes	E & L SC	Future WP	√

D8

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
<b>Carried over from 2013-14</b>							
Environment & Living	25/3/14	Drug and Alcohol Services 1. Safer Bucks Partnership Manager thanked. 2. Current work being done in AV was noted.	Kay Aitken	No No			√ √
Environment & Living	25/3/14	Community Safety Partnership Strategy 2014-17 and Annual Plan 2014-15 1. Success of the current Strategy was noted 2. Scrutiny comments be reported to the CM to consider in finalising the Strategy / Action Plan	Kay Aitken	No Yes Yes	Cabinet Council	6/5/14 14/5/14	√ √ √
Environment & Living	25/3/14	Work Programme 4. Report on flooding lessons to Sept '14 meeting 5. Include Alzheimers information in Public Health update report 6. Re-commence DM policies T & F Group	Craig Saunders	Yes Yes Yes	E & L SC E & L SC E & L SC	5/11/14 5/11/14 11/6/14	O O √
Environment & Living	12/2/14	Call-In: Jonathan Page Play Centre Review Decision was referred back to Cabinet for further and fuller consideration (to delay the funding cut until the end of the 2015 FY)	Jeff Membery	Yes	Cabinet		√
Environment & Living	12/2/14	Drug and Alcohol Services 1. Safer Bucks Partnership Manager thanked. 2. Current work being done in AV was noted.	Kay Aitken	No No			√ √
Environment & Living	12/2/14	Work Programme Work Programme as discussed at the meeting was agreed	Craig Saunders	Yes	E & L SC	Future WP	√

D9

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	16/12/13	AV Community Safety Partnership Update 3. Progress made against the plan was noted 4. To receive a report in due course on the new ASB powers and measures	Kay Aitken	No	E & L SC	TBA	√
				Yes			X
Environment & Living	16/12/13	VAHT Update Report Good overall performance over the last 18 months was noted.	Will Rysdale	No			√
Environment & Living	16/12/13	Work Programme 1. Report on flooding lessons to Sept '14 meeting 2. Include Alzheimers information in Public Health update report 3. Re-commence DM policies T & F Group	Craig Saunders	Yes	E & L SC	22/9/14	O
				Yes	E & L SC	5/11/14	O
				Yes	E & L SC	11/6/14	√
Environment & Living	06/11/13	Pedestrian and Cycling Safety 1. Officers thanked for attending + work done. 2. Comments made passed to Transport for Bucks	Stephanie Moffat	No	Comments passed to TfBucks		√
				Yes			√
Environment & Living	06/11/13	Draft Housing & Homelessness Strategy 2014-17 1. Members happy with approach being taken. 2. Director + CM for Community Matters asked to consider comments in finalising draft Strategy	Khyati Vaughan	No	Cabinet Council	17/12/14 26/2/14	√
				Yes			√

Page 22

D10



ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	06/11/13	AV Community Cohesion & Integration Strategy 1. Progress noted. 2. Comments on progress & future direction be passed to Director + CM for Community Matters	Stephanie Moffat	No	Comments passed on		√
				Yes			√
Environment & Living	6/11/13	Work Programme 1. Current position noted 2. WP Planning meeting to be organised in Nov or Dec 2013	Craig Saunders	Yes	E & L SC WP	future	√
				Yes	E & L SC	28/11/13	√
Environment & Living	18/9/13	Farming and Wildlife 1. Officers thanked. 2. Work done by AVDC to support biodiversity, green infrastructure noted. 3. Offer to Members for biodiversity site visits. 4. Greater publicity for work of the team	Lesley Davies	No	Members to advise Team to speak with Comms & Marketing		√
				No			√
				Yes			?
				Yes			√
Environment & Living	18/9/13	Audit of Leisure Facilities 1. Findings of 2012/13 leisure audit noted 2. Committee fully supportive of work being done to improve leisure facilities across the Vale 3. Members to consider facilities site visits	Lesley Davies	No	Members to advise		√
				No			√
				Yes			?

Page 23

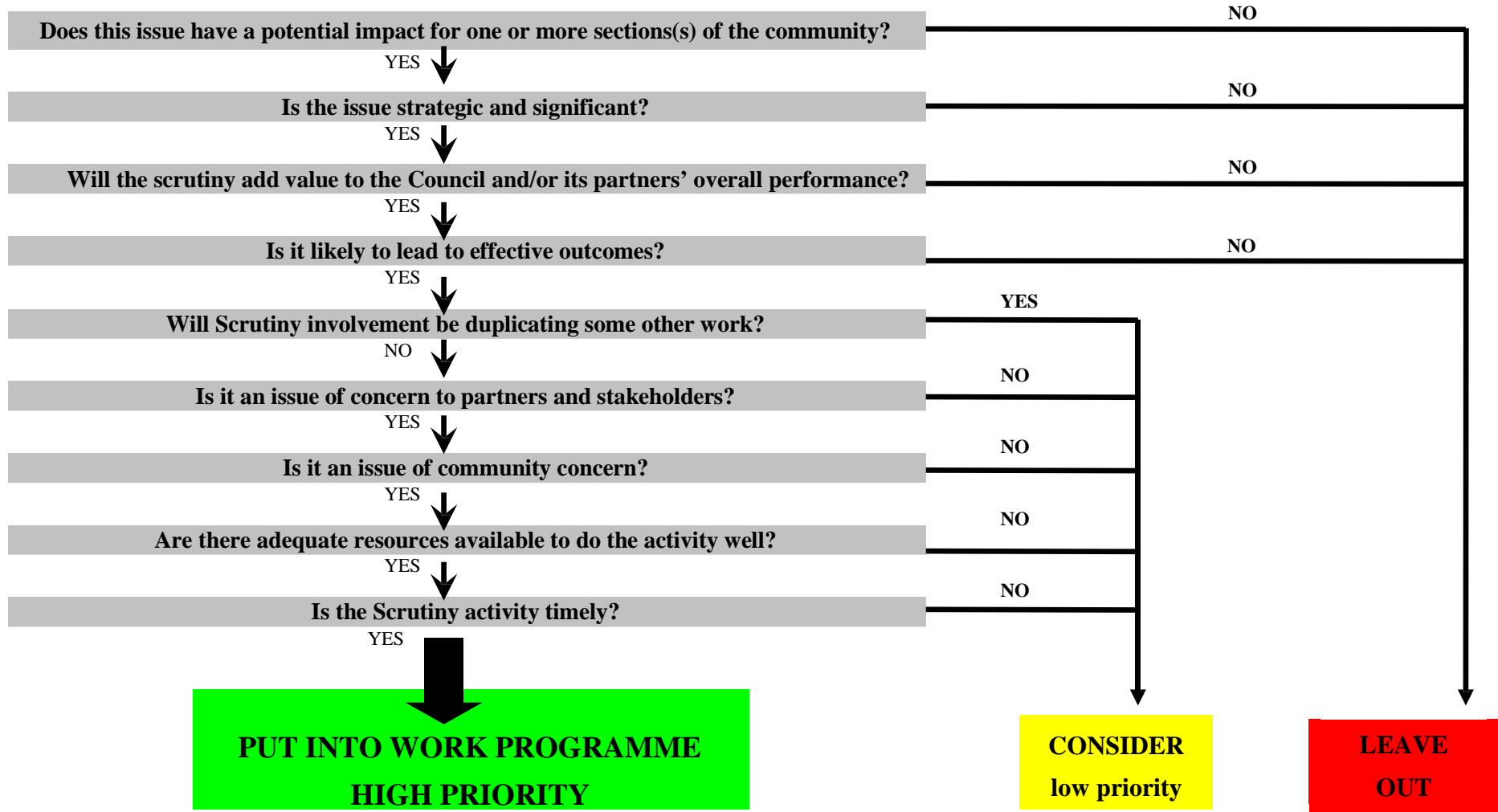
D11

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	18/9/13	VAP – Development Management Policies 1. Initial work of DM Policies Research Group noted	Roger Newell Charlotte Stevens	Yes	E & L SC	11/6/14	√
Environment & Living	18/9/13	Work Programme 1. Current WP position + approach to considering it at future meetings was noted	Craig Saunders	No			√
Environment & Living Page 24	12/6/13	Public Health 1. BCC Cabinet Member + Direct or Public Health thanked for attending 2. Health improvement work was noted. 3. Committee welcome opportunity to work more closely with partners.	Stephanie Moffat	No No No			√ √ √
Environment & Living	12/6/13	VAP – Development Management Policies 1. T&F Research Group to be established 2. 2 places on Research Group offered to Members not sitting on E&L SC. 3. DM Policy Schedule sent to all Members for their suggestions.	Roger Newell Charlotte Stevens	Yes Yes Yes	Research Group E & L SC	July '13	√ √ √
Environment & Living	12/6/13	Quarterly Performance Digest (Jan-March 2013) 1. Contents noted. 2. Further information on Aqua Vale & customer feedback	Tamsin Ireland	No Yes	E & L SC	18/9/13	√ √

D12

**Appendix 4 – Scrutiny Work Programme – Selection Criteria**



**This page is intentionally left blank**

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	11/02/15	Biodiversity Update	Tracey Aldworth				
		1. Biodiversity team thanked for attending & briefing SC.		No			√
Environment & Living	11/02/15	Parks and Open Spaces: Management, Recent Work and Accreditations	Gareth Bird / Joe Houston				
		1. Community Spaces team thanked for attending & briefing SC.		No			√
Environment & Living	9/12/14	VAHT – Update Report	Will Rysdale				
		1. VAHT CE thanked for attending & briefing SC.		No			√
Environment & Living	9/12/14	AV Community Safety Partnership Update 2014	Kay Aitken				
		1. Supt Wright thanked for attending & briefing SC.		No			√
Environment & Living	9/12/14	AV Community Safety Partnership Update 2014	Kay Aitken				
		1. Progress made against the 2014/15 Community Safety Partnership Plan be noted.		No			√

Page 27

D5

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	5/11/14	Public Health and the role of Healthwatch Bucks	Stephanie Moffat				√
		1. Chair of Healthwatch Bucks thanked for attending & work being done		No			
		2. Report noted & comments passed to Healthwatch Bucks		No			
		3. Further information on Healthwatch Bucks & projects be provided to Members via the MIS		No			√
Environment & Living	5/11/14	Responding to the TEEP Requirements	Jon McGinty				
		1. Report noted & action being taken by the Council was supported		No			√
Environment & Living	5/11/14	The Future of Affordable Housing and AV as a Housing Developer	Will Rysdale				
		1. Development options available to AVDC continue to be examined in greater detail		Yes	Environment & Living Scrutiny Committee, with Officers	TBC	X
		2. Further research on feasibility/viability of setting up a trading arm to purchase land & manage the letting of privately-owned properties		Yes			
		3. Support further investigations into purchasing land, including through CPO, to supplement AVDC's land supply for housing development		Yes			

D6

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	5/11/14	Update on Flooding at the Willows & other places across Aylesbury in February 2014	Jon McGinty	No	ELSC	TBC	√
		1. Action taken by AVDC in response to the flooding be noted		No			√
		2. Changes to emergency procedures & to provide sandbags in exceptional circumstances be supported.		Yes			X
Environment & Living	22/9/14	Call-In: Community Centres – Future Business Model 1. Cabinet decision of 8/7/14 was endorsed	Caroline Wheller	No			√
Environment & Living	22/9/14	Landlords and Tenants – Provision of Debt Advice	Will Rysdale	No			√
		1. Officers thanked & for explaining debt and homelessness advice provided to local people		No			√
		2. Continue to look at ways to improve access to Housing Debt Advice self help pack		No			√
Environment & Living	22/9/14	Food Service Plan 2014-2015 1. Contents of the Plan were noted	Richard Hiscock	No			√

D7

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	22/9/14	Joint Waste Strategy for Bucks 2014-2020	Jon McGinty				
		1. Strategy noted & Cabinet asked to recommend to Council that AVDC adopt it.		Yes	Cabinet Council	7/10/14 15/10/14	√ √
		2. Scrutiny's comments be passed to Cabinet, for consideration in finalising the report to Council.		Yes	Cabinet	7/10/14	√
Environment & Living	22/9/14	Work Programme Work Programme as discussed at the meeting was agreed	Craig Saunders	Yes	E & L SC	Future WP	√
Environment & Living	11/6/14	Proposal to adopt a scheme of additional licensing for HMOs in Aylesbury Vale	Martyn Chuter				
		1. That Cabinet be recommended to adopt the scheme of additional licensing for HMOs		Yes	Cabinet	17/6/14	√
		2. That the comments made at the scrutiny meeting be reported and considered by Cabinet in finalising the scheme:- (i) additional rights notice displayed (ii) investigate developing a Student Housing Strategy for AV as part of the VALP		Yes	Cabinet	17/6/14	√ √
Environment & Living	11/6/14	VALP – Development Management Policies 1. Current position was noted	Roger Newell Charlotte Stevens	No			√
Environment & Living	11/6/14	Work Programme 1. Agenda items for meetings on 22/9/14, 5/11/14 and 9/12/14 were agreed	Craig Saunders	Yes	E & L SC	Future WP	√

D8



ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
<b>Carried over from 2013-14</b>							
Environment & Living	25/3/14	Drug and Alcohol Services 1. Safer Bucks Partnership Manager thanked. 2. Current work being done in AV was noted.	Kay Aitken	No No			√ √
Environment & Living	25/3/14	Community Safety Partnership Strategy 2014-17 and Annual Plan 2014-15 1. Success of the current Strategy was noted 2. Scrutiny comments be reported to the CM to consider in finalising the Strategy / Action Plan	Kay Aitken	No Yes Yes	Cabinet Council	6/5/14 14/5/14	√ √ √
Environment & Living	25/3/14	Work Programme 4. Report on flooding lessons to Sept '14 meeting 5. Include Alzheimers information in Public Health update report 6. Re-commence DM policies T & F Group	Craig Saunders	Yes Yes Yes	E & L SC E & L SC E & L SC	5/11/14 5/11/14 11/6/14	O O √
Environment & Living	12/2/14	Call-In: Jonathan Page Play Centre Review Decision was referred back to Cabinet for further and fuller consideration (to delay the funding cut until the end of the 2015 FY)	Jeff Membery	Yes	Cabinet		√
Environment & Living	12/2/14	Drug and Alcohol Services 1. Safer Bucks Partnership Manager thanked. 2. Current work being done in AV was noted.	Kay Aitken	No No			√ √
Environment & Living	12/2/14	Work Programme Work Programme as discussed at the meeting was agreed	Craig Saunders	Yes	E & L SC	Future WP	√

Page 31

D9

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	16/12/13	AV Community Safety Partnership Update 3. Progress made against the plan was noted 4. To receive a report in due course on the new ASB powers and measures	Kay Aitken	No	E & L SC	TBA	√
				Yes			X
Environment & Living	16/12/13	VAHT Update Report Good overall performance over the last 18 months was noted.	Will Rysdale	No			√
Environment & Living	16/12/13	Work Programme 1. Report on flooding lessons to Sept '14 meeting 2. Include Alzheimers information in Public Health update report 3. Re-commence DM policies T & F Group	Craig Saunders	Yes	E & L SC	22/9/14	O
				Yes	E & L SC	5/11/14	O
				Yes	E & L SC	11/6/14	√
Environment & Living	06/11/13	Pedestrian and Cycling Safety 1. Officers thanked for attending + work done. 2. Comments made passed to Transport for Bucks	Stephanie Moffat	No	Comments passed to TfBucks		√
				Yes			√
Environment & Living	06/11/13	Draft Housing & Homelessness Strategy 2014-17 1. Members happy with approach being taken. 2. Director + CM for Community Matters asked to consider comments in finalising draft Strategy	Khyati Vaughan	No	Cabinet Council	17/12/14 26/2/14	√
				Yes			√

Page 32

D10

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	06/11/13	AV Community Cohesion & Integration Strategy 1. Progress noted. 2. Comments on progress & future direction be passed to Director + CM for Community Matters	Stephanie Moffat	No	Comments passed on		√
				Yes			√
Environment & Living	6/11/13	Work Programme 1. Current position noted 2. WP Planning meeting to be organised in Nov or Dec 2013	Craig Saunders	Yes	E & L SC WP	future	√
				Yes	E & L SC	28/11/13	√
Environment & Living	18/9/13	Farming and Wildlife 1. Officers thanked. 2. Work done by AVDC to support biodiversity, green infrastructure noted. 3. Offer to Members for biodiversity site visits. 4. Greater publicity for work of the team	Lesley Davies	No	Members to advise Team to speak with Comms & Marketing		√
				No			√
				Yes			?
				Yes			√
Environment & Living	18/9/13	Audit of Leisure Facilities 1. Findings of 2012/13 leisure audit noted 2. Committee fully supportive of work being done to improve leisure facilities across the Vale 3. Members to consider facilities site visits	Lesley Davies	No	Members to advise		√
				No			√
				Yes			?

Page 33

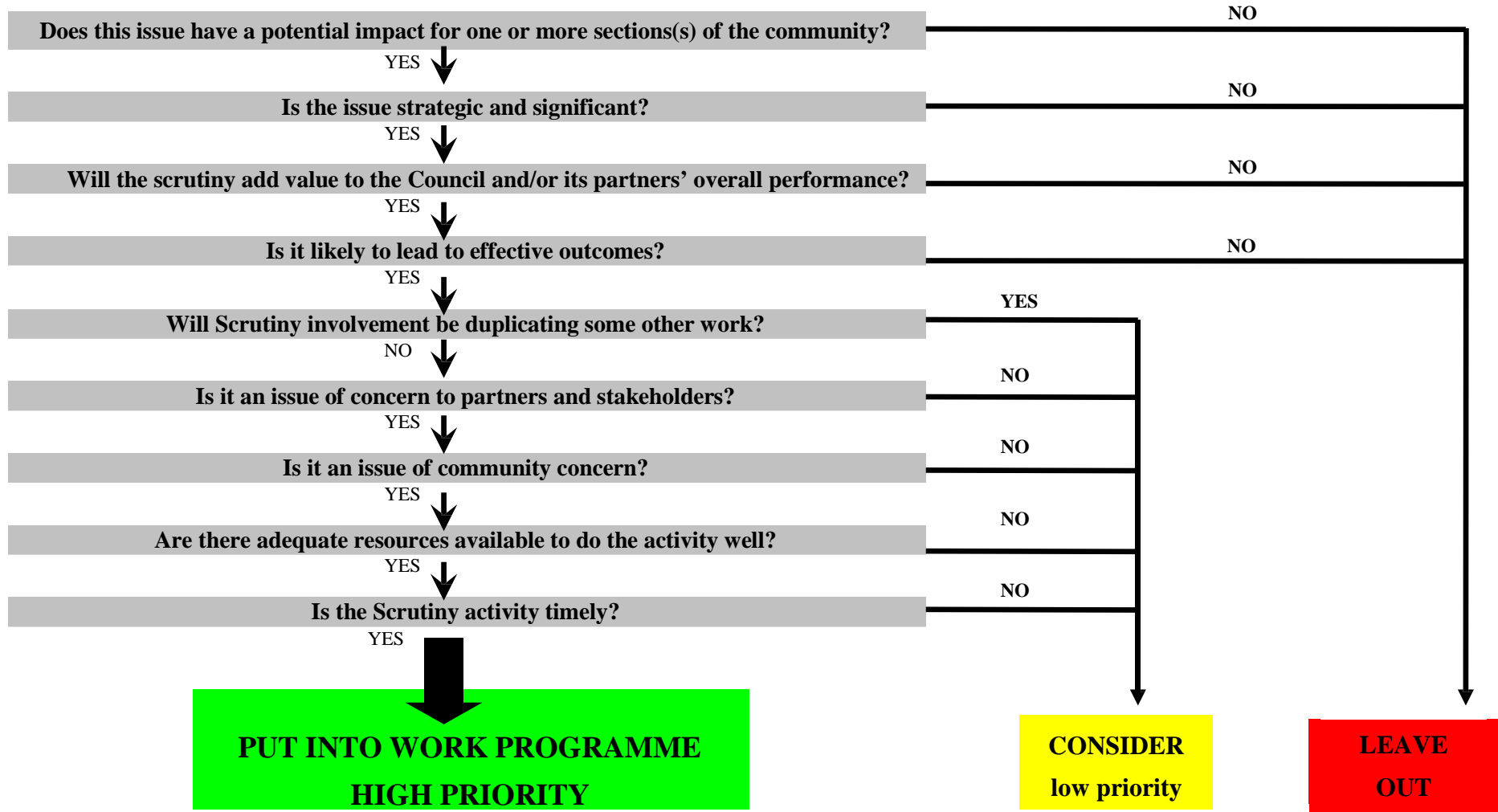
D11

ENVIRONMENT AND LIVING SCRUTINY COMMITTEE: RECOMMENDATIONS TRACKER 2014-15

Decision				Tracking			
Scrutiny Committee	Meeting Date	Item and Recommendations	Contact Officer	Further Action (Yes/No)	Committee	Meeting Date	Status (√/O/X)
Environment & Living	18/9/13	VAP – Development Management Policies 1. Initial work of DM Policies Research Group noted	Roger Newell Charlotte Stevens	Yes	E & L SC	11/6/14	√
Environment & Living	18/9/13	Work Programme 1. Current WP position + approach to considering it at future meetings was noted	Craig Saunders	No			√
Environment & Living  Page 34	12/6/13	Public Health 1. BCC Cabinet Member + Direct or Public Health thanked for attending 2. Health improvement work was noted. 3. Committee welcome opportunity to work more closely with partners.	Stephanie Moffat	No No No			√ √ √
Environment & Living	12/6/13	VAP – Development Management Policies 1. T&F Research Group to be established 2. 2 places on Research Group offered to Members not sitting on E&L SC. 3. DM Policy Schedule sent to all Members for their suggestions.	Roger Newell Charlotte Stevens	Yes Yes Yes	Research Group E & L SC	July '13	√ √ √
Environment & Living	12/6/13	Quarterly Performance Digest (Jan-March 2013) 1. Contents noted. 2. Further information on Aqua Vale & customer feedback	Tamsin Ireland	No Yes	E & L SC	18/9/13	√ √

D12

**Appendix 4 – Scrutiny Work Programme – Selection Criteria**



**This page is intentionally left blank**